



Marion Soil and Water Conservation District (MSWCD)
Board of Directors February 7, 2024
Annual Meeting and Monthly Minutes
5:34 PM to 8:09 PM
Facilitator: Chair Olson
Recorded by: Brenda Sanchez

Directors & Record of Attendance		Associate Directors
At Large 1-Peggy Hart	Present	Angela Plowhead
At Large 2-Scott Walker	Present	Leland Hardy
Zone 1-Vacant	Vacant	
Zone 2-Vacant	Vacant	
Zone 3-Darin Olson (Chair)	Present	
Zone 4-Dave Budeau (Secretary-Treasurer)	Absent	
Zone 5-Rochelle Koch (Vice-Chair)	Present	
Staff		Guests
Cesar Zamora, Sarah Hamilton, Kassi Roosth Chelsea Blank, Heath Keirstead, Becky Pineda, Janice Calkins Brenda Sanchez, Pam Pontello, Linda Lovett, Susan Ortiz, Tom Wilson		See attendee list on file.

Note: All documents and materials displayed or referenced are retained in the Board of Directors Meeting file at the Marion Soil and Water Conservation District (Marion SWCD or District).

Annual Meeting

- A. Olson Call to Order: 5:34 PM**
- B. Announcements - None**
- C. Agenda Additions or Changes - None**

Olson opened the Annual Meeting with introductions to the staff and Board of Directors. Olson thanked the team and the Directors for their work this past year. Olson went on to present the fiscal year 2022 to 2023 financial report:

The General Fund:

1. Beginning Balance July 1, 2022, = \$1,367,453
2. Ending Balance June 30, 2023, = \$1,613,552
3. General Fund Income FY 22-23 = \$1,629,899
4. General Fund Expenses FY 22-23 = \$1,219,708
5. FY 22-23 Ending Balance = \$2,023,743

Reserve Funds:

6. Reserve Funds FY 22-23 Beginning Balance = \$544,837

7. Reserve Funds FY 22-23 Ending Balance = \$561,839

Olson (Grants Coordinator) presented the annual report of district grant awards. See the presentation and annual report on file for details.

Keirstead (Education and Outreach Specialist) presented the annual report of education and outreach work. See presentation and annual report for details.

Olson announced that this year are the Director elections and instructed those interested to visit the District website or contact the District Manager for election information.

Keirstead presented a slide show of the Conservation Community Field Guide. See the presentation on file for the Conservation Community Field Guide.

Roosth (Conservation Planner) hosted the panel discussion with David Craig (Willamette University), Lindsay McClary (Confederated Tribes of Grande Rond), and Julia finely (Highway Fuels). They each shared their personal connection to conservation and answered questions regarding their work.

Monthly Board Meeting 7:35 PM

1. Public Comment – None

2. Treasurers Report December 2023

December 2023 Treasurers Report was moved to the next monthly Board meeting.

3. January 3, 2024, Draft Board Meeting Minutes

Board Minutes were moved to the next monthly Board meeting.

4. United States Department Agriculture Services (NRCS) Report.

No Report

5. 2024-2025 Budget

Sanchez began by asking the Board to appoint the Budget Officer for the 2024-2025 Budget. Sanchez explained that she was the Budget Officer last fiscal year. Sanchez added that the proposed Budget Committee meetings are for April 24

and 25, 2024 (9AM-12PM) with a Budget Hearing scheduled for May 1 prior to the monthly Borad meeting.

Action: Hart motioned that the Board **appoint Brenda Sanchez as the 2024-2025 Budget Officer**, 2nd by Koch. No further discussion. MOTION PASSED (Aye-4 [Walker, Olson, Koch, and Hart], Opposed-0).

6. Special District Insurance Services (SDIS) 2024

Sanchez presented the invoice for the years SDIS insurance payment at \$25,480; an increase of approximately \$2,600 from 2023. Directors discussed flood and earthquake coverage. Sanchez said she would follow up with SDIS to see why we do not have it.

Action: Walker motioned that the Board **authorize the District Manager to pay the SDIS invoice at \$25,480**, 2nd by Hart. No further discussion. MOTION PASSED (Aye-4 [Walker, Olson, Koch, and Hart], Opposed-0).

7. Natural Resources Committee

a) CAG Partial Payments-Moved to the March Board Meeting

b) Temporary Fencing

Blank (Conservation Planner) provided a report on the temporary fencing changes to the CAG process.

c) Catastrophic Events Plan Framework

Hart asked for clarity on the funds, for District recovery or public recovery. Directors discussed options. Blank discussed with the Directors planning efforts toward the Catastrophic Events Plan Framework and how the plan would identify the District's role and how to disperse funds when there is an event. Olson said we can sort this out during the budgeting process.

8. Conservation Assistance Grants

a) Grants Completed

Board reviewed completions.

b) Extensions and Cancellations

There is one request to cancel the LAP contract for Cook Post Fire Restoration because funding was covered by the Pudding River watershed Council.

Action: Hart motioned that the Board **authorize the cancellation of Cook Post Fire Restoration LAP**, 2nd by Koch. No further discussion. MOTION PASSED (Aye-4 [Walker, Olson, Koch, and Hart], Opposed-0).

Adjourn: Chair Olson adjourned the meeting at 8:06 PM



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