







**Marion Soil and Water Conservation District (MSWCD)
Education and Outreach Committee Meeting
Tuesday, April 16, 2024, 11:00 am to 12:00 pm**

HB2560 requires that all Oregon public meetings held by a governing body of a public body, excluding executive sessions, must provide to members of the public an opportunity to access and attend the meeting by telephone, video or other electronic or virtual means. This meeting will be held by video conference and by telephone.

-  Link to Video Conference: [\(Zoom\) Meeting Link](#)
-  Meeting Call in Number: 1 (253) 215 - 8782
-  Meeting ID: 834 9712 8477 | Passcode: 316646
-  Staff Contact: Kassi Roosth, kassi.roosth@marionswcd.net

Agenda

Chair: Call Meeting to Order, Agenda Changes & Approval

Item #	Topic	Presenter	Purpose	Time
1	Introductions	K. Roosth	Procedure	3 min
2	Public Comment	K. Roosth	Feedback	2 min
3	Review Minutes from March 19th	K. Roosth	Discuss & Accept Minutes	2 min
4	CLEAR Grant Request: Bethany Charter School	S. Ortiz	Determine recommendations to present to the Board	10 min
5	CLEAR Grant Request: Community Roots School	S. Ortiz	Determine recommendations to present to the Board	10 min
6	CLEAR Grant Request: West Salem Highschool	S. Ortiz	Determine recommendations to present to the Board	10 min
7	Stan Vistica Scholarship	H. Keirstead	Discussion	10 min
	Meeting Adjournment	Chair		



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Agenda Brief

Item #	Brief	Action
3	Review and accept meeting minutes from the March 19 th committee meeting.	Review/Accept
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CLEAR Grant Request: Bethany Charter School		
Request: \$2,000		
4	The CLEAR grant would support a variety of rubber boot sizes for students, materials to construct shelving and other costs associated with completing their Boots for Every Student Project. The boots will be used for Salmon Watch field trips at Pack Saddle Park and other outdoor field trips to observe nature and learn from experts about topics such as salmon biology, water quality, macroinvertebrates, and riparian ecology.	Develop recommendations to present to the Board in May.
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CLEAR Grant Request: Community Roots School		
Request: \$2,000		
5	The CLEAR grant would support transportation costs and materials for 100 students to visit Silver Falls State Park to learn about moss and lichen, native plants, and Oregon geology; Hopkins Demonstration Forest to see up-close forest management outcomes; to local creeks and rivers to study water quality and riparian ecology; to Bird Haven in Stayton for native bird habitat restoration; to Basket Slough for wetland mapping and ecology.	Develop recommendations to present to the Board in May.
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CLEAR Grant Request: West Salem High School		
Request: \$802.18		
6	The CLEAR Grant would support rubber boots for West Salem High School's AP Environmental class on Salmon Watch field trips, which is usually around 40 students each year. Students will get to learn from experts outdoors on salmon biology, water quality, macroinvertebrates, and riparian ecology. The boots will be offered for use to other clubs and classes in the school's science department outside of Salmon Watch field trips.	Develop recommendations to present to the Board in May.
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7	Staff will share plant sale proceeds for the committee to discuss what number of scholarships and amounts to offer for the next round.	Discussion

Meeting Minutes

Committee Members	Present/ Absent	Attendance	
		Staff	Guests
Darin Olson	absent	Susan Ortiz	
Peggy Hart	present		
Mark Fields	present		
Heath Keirstead	present		
Kassi Roosth	present		

Item #	Minutes	Action/ Vote Count
1		
2		
3	March minutes – no changes – Kassi Roosth moved that we approve the minutes, Mark Fields seconded. All in favor (4:0)	March E&O Committee minutes approved (4:0)
4	Bethany Charter School - boots that will remain at the school and they will build storage for them and use them for Salmon Watch and other field trips. 3 of 5 evaluators reviewed and recommended funding. (\$2000)	See 6.
5	Community Roots School – outdoor classroom – similar to last fall. Field trips, learning about forests, moss, lichens, forest management, wetland mapping, etc. All for outdoor field trips. 3 of 5 evaluators reviewed and recommended funding. (\$2000)	See 6.
6	West Salem HS – boots for students for Salmon Watch and other field experiences. Keirstead made a motion to recommend the Board fund all three CLEAR grants in full. Keirstead made the motion, Roosth seconded. No further discussion. (\$802.18)	Recommendation: The Board fund the three CLEAR grant requests in full. (4:0)
7	NPS proceeds: ~\$8,947.23 in profit from the Native Plant Sale for the 23-24 fiscal year. The committee had a lengthy discussion about the way the funding works for the plant sale and scholarship. Part of the conversation is that in	Recommend that the budget committee allocate \$8,880 for scholarships plus admin fee in the FY 24-25 budget. (4:0)

order to solidify the next catalog year for OSAC, the Education Committee needs to make a recommendation on how much to offer for the next OSAC catalog. The budget year and the scholarship don't line up nicely. The recipients of the 23-24 school year scholarship were chosen during FY 22-23; the funds for the 23-24 school year scholarship came out of the FY23-24 budget. So when we make changes to the scholarships we offer, that decision is made the Fiscal Year BEFORE the funds will come out, that is why only ~ \$3500 came out of this Fiscal Year's budget (because that is what we had committed to OSAC for scholarships when the scholarship was advertised and recipients selected) even though we have \$6,500 allocated this Fiscal Year.

Recommendation: For school year 25-26, fund up to 4 \$2,000 scholarships (1 for a 1st yr recipient, 1 for a 2nd yr recipient, 1 for a 3rd yr recipient, and 1 for a 4th yr recipient). Max scholarships outgoing would = \$8,000, plus cover the admin fee (11% admin fee = \$880). We will reach out to Brenda (budget officer) to see if we can work that into the budget. The Education Committee will discuss allocation strategy at a future meeting.

Question: Can the general fund support the scholarship if the plant sale does not generate enough income to cover the amount we allocate?

Motion: Keirstead moves, Roosth seconds asking budget committee for \$8,880 plus admin fee in FY 24-25 budget for Stan Vistica Scholarship. Unan. All in favor.
