







**Marion Soil and Water Conservation District (MSWCD)
Education and Outreach Committee Meeting
Tuesday, September 17, 2024, 11:00 am to 12:30 pm**

HB2560 requires that all Oregon public meetings held by a governing body of a public body, excluding executive sessions, must provide to members of the public an opportunity to access and attend the meeting by telephone, video or other electronic or virtual means. This meeting will be held by video conference and by telephone.

-  Link to Video Conference: [\(Zoom\) Meeting Link](#)
-  Meeting Call in Number: 1 (253) 215 - 8782
-  Meeting ID: 834 9712 8477 | Passcode: 316646
-  Staff Contact: Kassi Roosth, kassi.roosth@marionswcd.net

Agenda

Chair: Call Meeting to Order, Agenda Changes & Approval

Item #	Topic	Presenter	Purpose	Time
1	Introductions	P. Hart	Procedure	3 min
2	Public Comment	P. Hart	Feedback	2 min
3	Review Minutes from July 16th	P. Hart	Discuss & Accept Minutes	2 min
4	CLEAR Grant Request: Cascade View Christian School	K. Roosth	Develop recommendations to present to the Board	15 min
5	CLEAR Grant Request: McKay High School	K. Roosth	Develop recommendations to present to the Board	15 min
6	CLEAR Grant Request: Silverton Farmer's Market	K. Roosth	Develop recommendations to present to the Board	15 min
7	Early College HS Salmon Watch Grant	H. Keirstead	Determine how to proceed	15 min
8	Stan Vistica Scholarship Awards	P. Hart	Develop recommendation to present to the Board	15 min
9	Updates on Grant Programs	S. Ortiz	Informational	15 min
	Meeting Adjournment	Chair		



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Agenda Brief

Item #	Brief	Action
3	Review and accept meeting minutes from the July 16 th committee meeting.	Review/Accept
4	<p>CLEAR Grant Request: Cascade View Christian School</p> <p>Request: \$2,000</p> <p>The CLEAR grant would support around 52, 5th-6th grade students to attend outdoor school at Camp Tapawingo in Falls City, OR. During this event, students will engage in lessons and activities focusing on watershed ecology, conservation and sustainability, and scientific inquiry. Lessons will be taught by school staff and volunteer educators. Lesson plans will align with state and NGSS standards. \$2,000 will go towards instructional fees. \$11770 of in-kind will be provided (instructional fees: \$8120, substitute teacher costs: \$2000, and transportation \$1400) They are looking to determine the health of streams by having students conduct data collection of macroinvertebrates as bioindicators and determine watershed health.</p>	Develop recommendation to present to the board in October.
5	<p>CLEAR Grant Request: McKay High School</p> <p>Request: \$3,800</p> <p>The CLEAR grant would support around 35, 11th-12th grade students and 3-4 adult chaperones to tour the Willow Lake Pollution Control Facility to learn about wastewater treatment and the Geren Island Water Treatment Facility to learn where their drinking water comes from and the process for making it safe for consumption. \$2,400 will go towards substitute teacher costs. \$800 will go towards bus and transportation costs. They are looking to observe and gather data on these processes, learn about the benefits of wetlands and restoration ecology, and volunteer/career exploration opportunities.</p>	Develop recommendation to present to the board in October.
6	<p>CLEAR Grant Request: Silverton Farmer's Market</p> <p>Request: \$5,000</p> <p>The CLEAR grant will provide additional salary to the Silverton Farmer's Market Manager and supplies to carry out educational activities and programming each week at the market. Kids' activities include the Power of Produce (P.O.P.) Club for children ages 5-12, as well as all-ages ongoing educational programs. The market is</p>	Develop recommendation to present to the board in October.

expanding and moving locations soon and they want to continue to provide this educational component on a regular and consistent schedule; as well as reflect the natural benefit the market provides to the community i.e. a place for our local, small-scale, and organic food systems to thrive.

\$1,000 will go towards materials and supplies (signage, educational materials, and needed equipment i.e. additional canopy, tables, etc.)

\$4000 will go towards the Market Manager salary to pay for additional hours in planning, organizing, and implementing community outreach activities, as well as other needed duties to make their growing market a success.

Educational activities will be available to the 800+ weekly Farmer's Market participants. Past programs include produce taste testing, pollination, water quality, soil biology, backyard composting, nutritional information, farming techniques, plant and animal life cycles, seed saving, and growing native plants to attract beneficial insects.

- 7 Early College HS applied for a Salmon Watch grant for \$2000 which was approved in July. Now that school has started, it turns out they are having some challenges at the school (and in the District) and to be able to make it work for SW this year, they are going to have to get charter buses. Transportation will cost \$3,750. It is under the \$5000 per ask that we now have for CLEAR grants. Salmon Watch grants are a subcategory of CLEAR grants. Can we allow the revised request through the Salmon Watch funding process or do we need to run this through as a CLEAR grant? If it is shifted over to CLEAR, can we recommend today that the Board approve the request as a CLEAR grant at their October meeting so the school can attend the field trip?
-

Determine best way to proceed.

- 8 Revisit Stan Vistica Scholarship Fund award amount for 2025-26 School Year. In October of 2024 we need to inform OSAC of what scholarships we will offer for the 25-26 school year.
From the Draft August 8, 2024 Board meeting minutes: *Hart shared the need to raise the amount of the Stan Vistica scholarship to \$8,000 because the native plant sale profits continue to increase. Walker wanted to ensure that the student recipients are in good standing with their grades and that we are funding students who are dedicated to natural resources. Directors discussed the various ways to distribute the funds over a four-year period. Walker adds that he would like to see more students receive scholarships, rather than carrying one student overtime. Plowhead adds that there is value in supporting the continuum of education and supports the idea of spreading it over the four years. Budeau asks for clarification of how it is awarded over the four years. Directors further discussed the process over the four years. Hart suggests that we restructure the scholarship award. The Board asked that this go back to the Education Committee to work out the distribution of funds over the four years,*
-

Discuss and develop a recommendation to present to the board in October.

considering selecting scholarship recipients based on the student's status and the amount available, not the number of years they have applied or that they are a second- or third-year applicant.

9 Hear updates on education grant programs offered at Marion SWCD such as CLEAR and Salmon Watch. **Overview**

Committee Members	Present/ Absent	Meeting Minutes Attendance	
		Staff	Guests
Darin Olson	absent	Susan Ortiz	
Peggy Hart	present	Tom Wilson	
Mark Fields	absent	Brenda Sanchez	
Heath Keirstead	present	Sarah Hamilton	
Kassi Roosth	present		
Call to order at 11:03 am			

Item #	Minutes	Action/ Vote Count
1	Role call.	
2	No public comment	
3	July 16, 2024 E & O Committee Minutes – Motion: approving minutes from last meeting (July 16, 2024) as submitted. Roosth moves, Keirstead seconds. All in favor. (3:0)	Minutes approved as submitted. (3:0) All in favor.
4	Cascade View Christian School CLEAR grant request - Kassi asked Peggy to send her a nudge prior to future meetings if she has grant comments so she can be ready to discuss. Would it be good to put the CLEAR grant deadlines on our calendars? Invite all committee members to calendar deadlines for CLEAR grants. Cascade View Christian School – grant for their Outdoor School. Peggy would like them to mention all the learning that has been going on in the classroom in future grant applications. Motion: Recommend to the Board to approve this grant request for funding in full. Keirstead moves. Roosth seconds. All in favor (3:0).	Motion: Recommend that the board approve this grant for full funding. (3:0) All in favor.
5	McKay HS CLEAR grant request – this is a two-day field trip, so that explains why it's \$2,400 for substitutes. They are going to both Willow Lake and	Motion: Recommend to the Board to approve this grant request for funding. Request is in line with actual costs.

Geren Island. Concerned about the amount requested.

(3:0) All in favor.

Motion: Approve pending clarification on number of days and substitute teacher costs and making sure the amount requested is in line with the actual costs. Get that info by next Thursday. The committee will also get the information on final numbers.

Keirstead moves. Roosth seconds. All in favor. (3:0)

Sanchez will work with Ortiz to clarify feedback loop on follow up clarifications like the one in this agenda item.

We will get final numbers to Sanchez for Board packet by next Thursday.

Update (9/18/24): Teacher shared this info: There will be 2 field trips, each with 4 teachers for a total of 8 teacher substitute days at a rate of \$306 per day for substitutes = \$2,448.

Silverton Farmers Market CLEAR grant request - to fund Silverton Farmers Market manager and for educational programming supplies.

Hart states that the market manager is unaware of this grant application. Hart did not see any educational materials at the market manager's table at the Farmers Market. The current chair of the market states that it has not been decided that they are going to move. It's not clear that this is being built on a foundation of good organizational quality or existing work. Hart feels they should come back again when these concerns can be addressed.

6

Hart states concern that funding one farmers market sets a precedent for funding other farmers markets.

Keirstead states that we fund individual schools within the District, and there is no way we could fund programs at every school. The concern of funding one market (and not all) was agreed to be a moot point.

Motion: Committee defers recommendation of this grant and will get back to the applicant with our questions for them to address and invite them to resubmit for the next round of CLEAR grants (November deadline).

(3:0) All in favor.

Sanchez asks, "As a Committee, as an organization, what do we want our money to go towards?"

Keirstead: Is the chair the same person as the market manager? It would be good to clarify if the chair and the market manager are the same person.

We allow community organizations to apply for funding through CLEAR grant. At this time they are not listed on the Oregon Farmers Market Association. They could be a member but they are not listed on that website. If a market IS listed as an Oregon Farmers Market, they have agreed to abide by by-laws, which means their market has by-laws and insurance requirements and food handling licensing...They do not list a taxpayer ID.

Before moving this grant forward, we have a series of questions we would like clarification on.

- Submit education efforts implementation plan. How are they going to share information, education-wise, about soil, water, and wildlife habitat conservation? (Provide timeline.)
- What person is this going to support? Is that person aware of this grant and educational project? (Provide evidence.)
- We need their TIN and clarification on the mailing address which isn't matching up (what was in the application with what is on the Farmers Market website) (Provide taxpayers identification number.)
- Is this capacity? Is this outreach and education? Should they resubmit as a partner grant or as a CLEAR grant?

Motion: Defer recommendation of this grant and get back to the applicant with our questions for them to address and invite them to resubmit for the next round of CLEAR grants (November deadline).

Keirstead moves. Hart seconds. All in favor. (3:0)

Sanchez: recommends an Education Team Meeting agenda item: discuss and determine Saturday Market role in our District work.

Roosth: Farmers Markets are a great bridge between urban and rural communities.

7 Early College HS Salmon Watch grant request -

Motion: Recommend that the board make an exception and

Keep it as a Salmon Watch grant and ask the board to make an exception. We recommend that the board make an exception for Early College High School's Salmon Watch grant and approve it for full funding, a total of **\$2,377.04 (includes subs and buses)** (this amount was initially reported to us by the teacher as \$4250, but was then found out to be \$2377.04), so that Early College HS can attend their field trip on 9/26.

The board is going to want to know why this higher cost is happening.

Motion: At the October board meeting, Hart will request that the board make an exception and approve the Early College High School Salmon Watch grant request for \$4,250 (includes subs and buses) because it is over the staff-approval cap of \$2,000.

Discussion: Hart will accompany the request to the Board with the comment that the staff and committee will be discussing the possibility of the Board approving an increase in the cap for Salmon Watch grants, since expenses have gone up and the CLEAR grant maximum per request dollar limit has increased to \$5,000. The emails added at the end of these minutes will clarify the discrepancy between the amount approved and the amount that Peggy Hart took to the board.

Hart moves, Roosth seconds. All in favor. (3:0)

Stan Vistica Scholarships - At the September Board meeting, we brought to the Board the request to increase the total awards to \$8,000 (plus admin fees). No decision was made, it was sent back to the committee for further discussion.

- 8
- Issues the Board identified: don't want to leave scholarship money on the table if second or third year applicants don't apply.
 - Suggestion: open up four competitive scholarships.

Motion: Recommend to the Board to notify OSAC that we will be offering a total of \$8000 in scholarships (four \$2000 scholarships, open to all students in relevant majors, regardless of year in

approve the Early College High School Salmon Watch grant request for \$2,377.04 (includes subs and buses) because it is over the Salmon Watch staff-approval cap of \$2,000, but still under the \$5000 CLEAR grant maximum request. Hart will accompany the request to the Board with the comment that the committee will be discussing the possibility of the Board approving an increase in the cap for staff approval of Salmon Watch grants, since everybody's expenses are going up and the CLEAR grant maximum per request dollar limit has increased to \$5,000.

(3:0) All in favor.

Motion: Recommend to the Board to notify OSAC that we will be offering a total of \$8,000 in scholarships (four \$2,000 scholarships, open to all students in relevant majors, regardless of year in school. In rating these applications, we will give points to applicants who have received the scholarship in previous year(s). (Staff will contact OSAC.)

(3:0) All in favor.

school, and in rating these applications, we will give points to applicants who have received the scholarship in previous year(s). This change from an “auto-renew” to an “apply and compete” grant will happen gradually because we need to follow through with our commitment to the two students who are currently in the auto-renew pipeline.

Hart moves. Roosth seconds. All in favor. (3:0)

- 9 **CLEAR and Salmon Watch grant update.** See presentation “EandO – Grant update”
-

Meeting adjourned 1:04 pm

Heath Keirstead

From: Peggy Hart
Sent: Tuesday, September 24, 2024 9:37 AM
To: Heath Keirstead
Subject: Re: Preparing for Salmon Watch Field Trip 9/26

Great. thx

From: Heath Keirstead <Heath.Keirstead@marionswcd.net>
Sent: Tuesday, September 24, 2024 5:37 AM
To: Peggy Hart <Peggy.Hart@marionswcd.net>
Subject: FW: Preparing for Salmon Watch Field Trip 9/26

Hi Peggy – I am going to need to update the pdfs with new information before sending them back to you. I will get the updated versions to you by Thursday afternoon.

Thanks,
Heath



Heath Keirstead (*she/her*)
Communications and Education Specialist

heath.keirstead@marionswcd.net
(C) 503.949.4709 | (O) 503.391.9927
408 North Third Ave. | PO Box 537 | Stayton, OR 97383

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From: Peggy Hart <peggyhart3@yahoo.com>
Sent: Monday, September 23, 2024 10:32 PM
To: Heath Keirstead <Heath.Keirstead@marionswcd.net>
Subject: Re: Preparing for Salmon Watch Field Trip 9/26

Thanks, Heath. 👍

Can you re-send me your notes summarizing the report to the board (which I got last week)? I had responded to you before downloading them and the pdfs now I cannot open. My email does this sort of thing. Sorry.

Also, it might be smart for us to email through the “Office” email so it’s in the publically accessible email rather than my personal yahoo account. I’ve been careful to look at my Outlook emails eagerly day.
Thanks again,
Peggy

Sent from my iPhone

On Sep 23, 2024, at 12:35 PM, Heath Keirstead <Heath.Keirstead@marionswcd.net> wrote:

The Early College HS request just dropped down to very close to \$2000, woo hoo!
I will adjust the request for the board meeting, it is now going to be MUCH closer to \$2000 than we previously thought so I wanted to let you know. 😊

<[image001.png](#)>

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From: Kimberly Abraham <ABRAHAM_KIMBERLY@salkeiz.k12.or.us>

Sent: Monday, September 23, 2024 12:16 PM

To: Heath Keirstead <Heath.Keirstead@marionswcd.net>

Subject: Re: Preparing for Salmon Watch Field Trip 9/26

That is only for the bussing so the sub cost is not included. Hoping it will be less than \$500 though.

Kim Abraham
Science/AVID 11 Teacher
Early College High School
(971) 600-1192

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From: Heath Keirstead <Heath.Keirstead@marionswcd.net>
Sent: Monday, September 23, 2024 12:06 PM
To: Kimberly Abraham <ABRAHAM_KIMBERLY@salkeiz.k12.or.us>
Subject: RE: Preparing for Salmon Watch Field Trip 9/26

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That is FANTASTIC!!!!



Do you know if that \$1877.04 includes the substitute reimbursement of \$500 you requested?
Or is the total going to be 1877.04 + 500?
Either way is fine but if the total is under \$2000 I don't need to go to the board with a request to make an exception...

<image001.png>

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From: Kimberly Abraham <ABRAHAM_KIMBERLY@salkeiz.k12.or.us>
Sent: Monday, September 23, 2024 11:57 AM

To: Heath Keirstead <Heath.Keirstead@marionswcd.net>

Subject: Re: Preparing for Salmon Watch Field Trip 9/26

Thanks so much for your response. On another note- I just found out that we were able to cancel the second charter bus because all of our students and staff are able to fit onto one bus and that brings our transportation cost down significantly. Looks like they were able to find another trip for the second charter. The price looks like it is \$1877.04 now!

Whew! I'm so glad to finally hear that news!

Kim Abraham
Science/AVID 11 Teacher
Early College High School
(971) 600-1192

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From: Heath Keirstead <Heath.Keirstead@marionswcd.net>

Sent: Monday, September 23, 2024 11:36 AM

To: Kimberly Abraham <ABRAHAM_KIMBERLY@salkeiz.k12.or.us>

Subject: RE: Preparing for Salmon Watch Field Trip 9/26

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8 smaller groups will be great. There may be times when they work together and other times when they don't...

Thanks!

<image001.png>

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From: Kimberly Abraham <ABRAHAM_KIMBERLY@salkeiz.k12.or.us>

Sent: Monday, September 23, 2024 11:25 AM

To: Heath Keirstead <Heath.Keirstead@marionswcd.net>

Subject: Re: Preparing for Salmon Watch Field Trip 9/26

Hi Heath,

We will be bringing 42 students, so I just wanted to make sure that you wanted me to split them into 8 different groups or should we just have 4 larger groups?

Thanks in advance,

Kim Abraham
Science/AVID 11 Teacher
Early College High School
(971) 600-1192

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From: Heath Keirstead <Heath.Keirstead@marionswcd.net>

Sent: Monday, September 23, 2024 6:25 AM

To: Kimberly Abraham <ABRAHAM_KIMBERLY@salkeiz.k12.or.us>; Brandin Hilbrandt <BHilbrandt@northsantiam.org>; Amanda Bintliff <bhilbrandt.nswc@gmail.com>; Kassi Roosth <kassi.roosth@marionswcd.net>

Subject: Preparing for Salmon Watch Field Trip 9/26

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Hi Kim – I hope you and your students are excited for Salmon Watch:

1. **Thursday, 9/26, from 9:30 am to 2:00 pm**

The important info for you is in the attachments (*please read*)– with highlights in the message below.

1. Please encourage your students to come prepared for Oregon weather conditions - sun protection, water, rain gear, gloves, extra socks, etc.
2. Have students wear or bring boots that can go in the river to mid-calf. If they have rubber boots, those are needed to get in the water at the macros station. They could either wear them or bring them with. (We have some boots but not enough for everyone.)
3. **Brandin Hilbrandt from North Santiam Watershed Council, cc'd, is your field trip coordinator, (503) 930-8202.**

GROUP NUMBERS & ROTATIONS

Please assign students to groups # 1 – 8 ahead of time.

Start Time	Session	Group	Station Rotation					
		#	9:30	9:45	10:05	10:50	11:35	12:05
9:30	Walk down							
9:45	Opening Circle	1	Walk down from top	Opening Circle	Fish Bio A	Water Quality A	Lunch	Ripari
10:05	Session 1	2			Water Quality A	Fish Bio A		Macro
10:50	Session 2	3			Riparian A	Macros A		Fish B
11:35	Lunch	4			Macros A	Riparian A		Water
12:05	Session 3				10:05	10:50		12:05
12:50	Session 4 & Closing	5			Fish Bio B	Water Quality B		Ripari
1:45	Walk to Busses	6			Water Quality B	Fish Bio B		Macro
2:00	Depart	7			Riparian B	Macros B		Fish B
		8	Macros B	Riparian B	Water			

LOCATION

The field trip is at [Packsaddle Park](#) in Gates. Please tell the bus drivers to drive down from the highway to the park's parking area to drop off students. I included a map in the **2024 Teacher Info** file to explain where to turn around so it's easier for buses to drive into the park and park in the parking area.

The attached “**2024 Teacher Info**” document has all the important details for you to review but I have also outlined key teacher responsibilities below.

1. **STUDENT GROUPS** – Please assign students to groups 1, 2, 3, 4, 5, 6, 7, 8 ahead of time.
1. **CHAPERONES/PARENT VOLUNTEERS** – Please share the attached **2024 safety handout and rotation schedule with your chaperones**. We aim for one adult chaperone per student group. When student groups do not have chaperones, we will have the station volunteers walk with the students from station to station.

2. **LUNCH** – We will have a 30 minute lunch break in the middle of the trip. **Please have students bring water and lunches.** We request that you **pack out your trash**, as the park is not equipped with adequate waste receptacles to meet our needs.
3. **PHOTO PERMISSIONS** – We use field trip photos on our social media, brochures, website, and other outreach materials. Instead of asking you to get parents to sign our photo release forms, **would you share photos you and your chaperones take of kids for whom you already have photo permissions?** Even just a few shots per school would be great!
4. **MOBILITY** – At the field trip we will be walking on rocky paths, uneven ground, and wading in the water (mid-calf deep). If you have any students with limited mobility, **please let me know in advance** so we can make the proper changes to accommodate their needs.

REIMBURSEMENTS FOR SUBS & BUSES

We offer reimbursements for buses and substitutes to teachers signed up for Salmon Watch field trips!

We are accepting applications until October 31. You will need to submit documentation of expenses after the field trip to access the funds.

To apply, [go to the Grant Portal](#) and in the upper right corner enter the code “swatch.”

This will take you to the Salmon Watch Funding Assistance application. If you don’t know what the costs are going to be, enter \$2000.

We hope this process makes it easier for your school to participate in Salmon Watch!

FIELD TRIP CURRICULUM

1. Review the [Salmon Watch curriculum packet](#), updated this year.
2. Check out the excellent [Salmon Watch streaming video series](#). A great intro for prepping students!
3. Review the resources found in [this online curriculum folder](#).

Thanks and have a wonderful trip!

<image002.png>

Heath Keirstead (*she/her*)
Communications & Education Specialist
[Marion Soil & Water Conservation District](#)

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