



**Marion Soil and Water Conservation District (MSWCD)  
Board of Directors Meeting Agenda DRAFT**

**Wednesday  
January 8, 2024  
6:30 PM to 9:00 PM**

*Our mission is to partner with people in support of thriving lands, clean water, and healthy habitats. We do this through planning, technical assistance, funding, and education.*

This meeting will be held in-person at our location in Stayton, with video conference (Zoom), and by telephone. Please inform the MSWCD if you would like to attend in-person (as space is limited), contact at least 24 hours in advance by phone, 503-391-9927.

**Call In Number:** 1-253-215-8782 | **Meeting ID:** 894 9397 0366 | **Passcode:** 408193

**Staff Contact:** Brenda Sanchez 503-871-7311 | [brenda.sanchez@marionswcd.net](mailto:brenda.sanchez@marionswcd.net)

Agenda Changes and/or Additions:	Chair
1. <b>Public Comment</b>	<b>Chair</b> 5 minutes
2. <b>Welcome New Directors &amp; Oath of Office</b>	<b>Chair</b> 10 minutes
3. <b>2025 Board of Director’s Officer Nominations &amp; Election</b>	<b>Chair</b> 10 minutes
4. <b>Determine 2025 &amp; 2026 Committee Members</b>	<b>Chair</b> 15 minutes
5. <b>Draft Treasurers Report – November 2024</b> Action	<b>Secretary-Treasurer</b> 10 minutes
6. <b>November 6, 2024, Draft Board Meeting Minutes</b>	<b>Secretary-Treasurer</b> 10 minutes
7. <b>USDA Services</b> Report	<b>NRCS</b> 10 minutes
8. <b>Fiscal Year 2023-24 Audit Report</b> Action	<b>Russ Ries</b> 20 minutes
9. <b>FY 2025-26 Budget Calendar</b> a) Review 2025 Budget Calendar b) Review of New Budget Format-Unified Budget c) Schedule Special Meeting for Director Budget Work Session	<b>Budget Officer</b> 20 minutes
10. <b>Conservation Grants</b> a. CAP Application 2024-25-015 & 016 - Action b. Grants Extensions – Action c. Grants Completed – Report	<b>Staff</b> 15 minutes
11. <b>Admin Committee</b> Next meeting February 2025 a. Update on Policy Work-Report b. Revised Public Records Retention Management & Disclosure Policy DRAFT– Action	<b>Committee Chair</b> <b>District Manager</b> 25 minutes

Marion Soil and Water Conservation District complies with the American with Disabilities Act (ADA) and does not discriminate based on race, color, national origin, gender, religion, age, disability, political beliefs, sexual orientation, and marital or family status. If special physical, language, or other accommodations are needed for this meeting, please advise the District Manager at 503-391-9927 as soon as possible, and at least 48 hours in advance of the meeting.

Oregon residents can file a written grievance with the Marion SWCD regarding a violation of the Public Meetings Law within 30 days of the alleged violation. The grievance should include details about the alleged violation and be submitted to the Marion SWCD District Manager for review.

<b>12. Employee Step Increases</b> Action	<b>District manager</b> 5 minutes
<b>13. Education Committee</b> No-Items Next meeting February 2025	<b>Committee Chair</b> 0 minutes
<b>14. Natural Resource Committee</b> No-Items Next meeting February 2025-TBD	<b>Committee Chair</b> 0 minutes

**Meeting Adjourned - Chair**